

TRANSAMERICA ELECTRONIC APPLICATION SIGNATURE PROCESS

Applies to states or territories where product or signature method available.

SIGNATURE METHOD	RULES	ID VERIFICATION	TRENDSETTER	FFIUL	MED SUPP	TAN CAREER PRODUCTS
E-MAIL "CLICK WRAP"	<p>Signer MUST use his/her own e-mail address</p> <p>E-mail address cannot belong to agent unless agent is Proposed Insured, Owner or other role on application</p> <p>Signer MUST use own device (Computer, Laptop, Smart Phone, Tablet, iPad, etc.) – not agent's device</p> <p>Signer MUST physically be in U.S. when signature applied</p> <p>For juvenile required to sign: -use juvenile's e-mail address, -if no juvenile e-mail address use Parent/Guardian's e-mail address -juvenile access e-mail link and applies signature personally.</p>	Signer's own e-mail address and last 4 digits of SSN or PIN	<p>✓</p> <p>Except NY</p>		<p>✓</p>	<p>✓</p>
E-MAIL DOCUSIGN "REMOTE"	Same Rules as Email "Click Wrap" above	Signer's own e-mail address and last 4 digits of SSN or PIN		<p>✓</p>		
IN-PERSON (IPAD/TABLET)	Signer MUST "draw" legal signature name with finger or stylus - legal name is name used to sign legal documents, deeds or contracts	Producer verifies Government-issued ID	<p>✓</p> <p>Except NY</p>	<p>✓</p>	<p>✓</p>	<p>✓</p>
IN PERSON (SIGNATURE PAD)	Signer MUST "draw" legal signature name with pen – legal name is name used to sign legal documents, deeds or contracts	Producer verifies Government-issued ID	<p>✓</p> <p>Except NY</p>			<p>✓</p>
IN-PERSON (NO IPAD/TABLET)	Verification ID quiz MUST be completed by signer before DocuSign signature captured	ID Quiz		<p>✓</p>		
IVR	Signer must physically be in U.S. when telephone call made	Last 4 digits of SSN, Quiz without verification, Post-Submit UW Check			<p>✓</p>	
WET SIGNATURE	<p>Signer must "hand write" legal signature (ink signature) on paper application and other related forms - legal name is name used to sign legal documents, deeds or contracts</p> <p>For Med Supp, entire application must be submitted via paper if wet signature obtained</p>	Producer verifies Government-issued ID	<p>✓</p>	<p>✓</p>		<p>✓</p>

Refer to Transamerica Agent Portal for E-Signature training and guidelines.

Violation of these Electronic Application Signature Rules is expressly prohibited, and may result in disciplinary action and/or a fraud investigation.

